



**Train Together**

# Level 3 Facilities Management Supervisor Standard



**Realise Your Potential**



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## About us.

We are an Ofsted-rated "Good" provider with a long track record of specialising in Facilities Management apprenticeships.

Our expertise lies in delivering comprehensive and tailored apprenticeship training programmes, equipping learners with the skills and knowledge needed for a successful career in the field.

**iwfm**

**RECOGNISED CENTRE**

Our goal is to ensure every apprentice receives exemplary education and training, preparing them for a prosperous future in Facilities Management while providing our clients with highly skilled professionals who can drive their organisations forward.

By partnering with us, clients benefit from customised training solutions that address their specific needs, improve operational efficiency, and promote long-term growth and development.



# About us.

At Train Together, we pride ourselves on being experts in Facilities apprenticeships. We understand the unique challenges and opportunities within this sector and are dedicated to delivering tailored solutions that drive success.

Our innovative delivery models combine the latest technology with industry expert training. This approach ensures that the learning journey is engaging, effective, and maximises value for both learners and the businesses we work with.

## Our Values and What Makes Us Tick



**Nurture:** Maintaining excellent relationships with stakeholders is key to meeting our vision and mission.



**Courageous:** We embrace difficult conversations and are committed to walking the walk, not just talking the talk.



**Genuine:** Transparency in all we do ensures clear and clean communication with all stakeholders.



**Dedicated:** We go above and beyond for our learners and clients, offering excellent resources and support to achieve their goals.



**Empower:** Providing information, advice, and guidance enables excellent decision-making and helps our partners meet their objectives.





# Understanding The Challenge

01



**Maintaining Operational Efficiency in Facilities:** Businesses often face difficulties in maintaining smooth and efficient operations within their facilities, leading to disruptions that can affect overall productivity.

## **Ensuring Compliance with Health and Safety Regulations:**

Adhering to health and safety regulations is critical, but it can be challenging for businesses to stay compliant, especially in dynamic environments where risks may frequently change.



02

03



**Managing Costs and Budget Effectively:** Controlling costs while maintaining high standards in facilities management can be difficult, especially when unexpected repairs or upgrades are needed.

**Enhancing Sustainability Practices:** Businesses are increasingly focused on sustainability, but implementing green practices in facility management can be challenging and may require significant changes to existing processes.



04



## A Collaborative Solution

01



### **Maintaining Operational Efficiency in Facilities:** FM

Supervisors are trained to oversee day-to-day operations, ensuring that facilities are running efficiently and effectively, minimising disruptions and optimising productivity.

### **Ensuring Compliance with Health and Safety Regulations:**

With expertise in compliance, FM Supervisors can implement and monitor health and safety protocols, ensuring that the business meets all regulatory requirements and maintains a safe working environment.



02

03



**Managing Costs and Budget Effectively:** The Facilities Management Supervisor apprenticeship equips professionals with the skills to manage budgets effectively, identifying cost-saving opportunities without compromising on the quality of facilities.

**Enhancing Sustainability Practices:** A Level 3 Facilities Management Supervisor can lead sustainability initiatives, identifying and implementing eco-friendly practices that reduce the environmental impact of the business while maintaining operational efficiency.



04



# Level 3 Facilities Management Supervisor



## Practical Learning

Applying Theories in Practice

Providing Constructive Feedback

Guidance on Personal and Professional Development



## Assessment Principles

Performance Evaluation

Supportive Learning Journey

Effective Communication and Presentation Skills



## Role Proficiency

Insight into Relevant Industries

Encouraging Proficiency

Learning from Experienced Assessors



## Process Understanding

Embracing a Learning Culture

Embracing Diversity & Equality

Engagement with the Assessment Process

## Qualifications

- Level 3 Facilities Management Supervisor

## Progression Route

- Level 4 Facilities Manager

## Learning Style

- Live online training , Face-to-face and online content

## 15-Month Programme



- On-Programme
- End-Point Assessment



# Level 3 Facilities Management Supervisor

Month 1-12

## On-Programme Learning

During the 12-month on-programme learning period, you will compile a comprehensive portfolio. This portfolio will demonstrate your development and proficiency in the key responsibilities of an Facilities Management Supervisor. The apprenticeship duties are:



Overseeing Facilities Functions



Delivering Facilities Services



Health & Safety Compliance



Resolving Customer Issues



Ensuring On-site Safety



Preventing Service Issues



Team Performance Management



Budget & Cost Management



Environmental & Sustainability



Governance & Compliance



Customer Relationship Management



Continuous Improvement

Month 13

## End Point Assessment

Upon successful completion of the on-programme learning, you will undergo a comprehensive final end-point assessment designed to showcase your development throughout the programme. This assessment consists of two components:

### Project Report



The project assessment method involves the apprentice completing a significant and defined piece of work that has a real business application and benefit. The assessment method must meet the needs of the business and be relevant to the apprentice's occupation and apprenticeship.

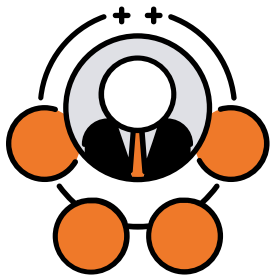


### Presentation

The apprentice must prepare and deliver a presentation to an independent assessor. After the presentation, the independent assessor must ask the apprentice questions about their project, project report and presentation.



# Programme Benefits



## Employer

Enhance apprenticeship support, improve apprentice outcomes, ensure compliance with industry standards, and invest in staff development and retention by promoting a skilled, motivated workforce.

## Employee

Gain a recognised qualification, enhance career progression, build confidence and competence in facilities management practices, and develop comprehensive skills to effectively support diverse client needs.



## Contact us

To find out more about the Level 3 Facilities Management Supervisor Standard, please contact our Customer Relationship Manager, Jo Povall.



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